



## ***Community Centre Communautaire***

### **After School Program Recreation Leader - Children & Youth**

**Part Time:** Up to 10 hours per week. **Rate:** \$15.50 per hour

Place Maillardville Community Centre is looking for recreation leaders to plan and deliver after school programs for children 6 -12 of years of age, at local elementary and middle schools in the Maillardville area. You must be knowledgeable of a variety of sports, games and activities for children ages 6 to 11 years of ages. You must be available for a minimum of 2 shifts per week, Monday to Friday, between 2:30 and 5:00 pm. **You must include a cover letter describing how your experience has prepared you for one or both positions below:**

**General Sports Instructor:** Experience leading drills and matches for soccer or other sports for participants Grade 3 to Grade 5. Knowledge of various active games would be an asset.

**Sports & Games Leader:** Must know variety of sports, games, and fun activities for students Kindergarten to Grade 3.

#### **Qualifications:**

- Experience and training, organizing, planning and leading children & youth programs.
- Must be an excellent team player, with a positive attitude every day.
- Knowledge of common sports, and games and the ability to lead these activities.
- Must be able to make programs fun and engaging, and be a mentor to participants.
- Must be able to communicate in an effective, professional and friendly manner with kids, parents, school administration, supervisors and co-workers.
- Must be able to maintain program discipline and ensure a safe and secure environment for a group of 20 + participants.

#### **Licenses:**

Current first aid certificate. Must complete a criminal record check. High Five Training would be an asset.

**We are accepting applications until August 25<sup>th</sup>, 2017.** We thank all who apply. Only those most qualified will be contacted for an interview.

Please forward your resume and cover letter to:

After School Program Coordinator - Place Maillardville Community Centre

1200 Cartier Ave., Coquitlam BC V3K 2C3

Email: [rmeister@placemaillardville.ca](mailto:rmeister@placemaillardville.ca)

Fax: 604.933.6168