



Community Centre Communautaire

After School Program Recreation Leader - Children & Youth

Part Time: Up to 10 hours per week. **Rate:** \$15.50 per hour

Place Maillardville Community Centre is looking for recreation leaders to plan and deliver after school programs at local elementary and middle schools in the Maillardville area. You must be knowledgeable of a variety of sports, games and activities for children 6-12 years of age. You must be available for a minimum of 2 shifts per week, Monday to Friday, between 2:30 and 5:00 pm. **You must include a cover letter describing how your experience has prepared you for one or both positions below:**

General Sports Instructor: Experience planning and running drills and games for various sports for participants Grade 3 to Grade 5.

Sports & Games Leader: Must know a variety of sports, games, and fun activities for students Kindergarten to Grade 2.

Qualifications:

- Experience and training, organizing, planning and leading children & youth programs.
- Must be an excellent team player, with a positive attitude every day.
- Knowledge of common sports and games and the ability to lead these activities.
- Must be able to make programs fun and engaging, and be a mentor to participants.
- Must be able to communicate in an effective, professional and friendly manner with kids, parents, school administration, supervisors and co-workers.
- Must be able to maintain program discipline and ensure a safe and secure environment for a group of 20 + participants.

Licenses:

Current First-Aid certificate. Successful applicants must complete a Police Information Check (formerly known as a Criminal Record Check). High Five Training would be an asset.

We are accepting applications until December 28th, 2017. We thank all who apply. Only those most qualified will be contacted for an interview. Interviews will take place in January, 2018.

Please forward your resume and cover letter to:
After School Program Coordinator - Place Maillardville Community Centre
1200 Cartier Ave., Coquitlam BC V3K 2C3
Email: rmeister@placemaillardville.ca
Fax: 604.933.6168