



Community Centre Communautaire

After School Program Recreation Leader - Children & Youth

Part Time: Up to 10 hours per week. **Rate:** \$15.50 per hour

Place Maillardville Community Centre is looking for recreation leaders to plan and deliver after school programs at local elementary and middle schools in the Maillardville area. You must be knowledgeable of a variety of sports, games and activities for children 6-12 years of age. You must also be available for a minimum of 2 shifts per week, Monday to Friday, between 2:30 and 5:00 pm. **Please include a cover letter describing how previous experiences has prepared you for one or both positions below:**

Crafts & Games Instructor and/or Basic Cooking Instructor: Experience planning and delivering various sports and games and/or preparing and leading craft and cooking activities for participants Grade 1 to Grade 5.

Sports & Games Leader: Must know a variety of sports, games, and fun activities for students Kindergarten to Grade 5.

Qualifications:

- Experience and training, organizing, planning and leading children & youth programs.
- Must be an excellent team player, with a positive attitude every day.
- Knowledge of common sports and games and the ability to lead these activities.
- Must be able to make programs fun and engaging and be a mentor to participants.
- Must be able to communicate in an effective, professional and friendly manner with kids, parents, school administration, supervisors and co-workers.
- Must be able to maintain program discipline and ensure a safe and secure environment for a group of 20 + participants.
- For cooking instructor, must have food safe.

Licenses:

Current First-Aid certificate. Successful applicants must complete a Police Information Check (formerly known as a Criminal Record Check). High Five Training would be an asset.

We are accepting applications until September 18th, 2018. We thank all who apply. Only those most qualified will be contacted for an interview.

Please forward your resume and cover letter to:
After School Program Coordinator - Place Maillardville Community Centre
1200 Cartier Ave., Coquitlam BC V3K 2C3
Email: activities@placemaillardville.ca
Fax: 604.933.6168