



## **Recreation Leader 1 After School Programs - Ages 6 to 12 years**

**Part Time:** Up to 12 hours per week. **Rate:** \$16.50 per hour

Place Maillardville Community Centre is looking for Recreation Leaders to plan and deliver a variety of recreation-based programs at local elementary and middle schools in the Maillardville area. You must be knowledgeable of a variety of sports, games and activities for children 6-12 years of age. You must be available for a minimum of 2 shifts per week, Monday to Friday, between 2:30 pm and 6:00 pm. Hours with this position will vary on a weekly and seasonal basis.

There will be time before and after each class to clean all surfaces and equipment used during the program. Check the link for our Place Maillardville Covid Re-Opening Plan. <http://placemaillardville.ca/covid-safety-plan>

We want to reassure you that the safety of our staff, volunteers and customers is our #1 priority. Social distancing measures and cleaning protocols are interwoven into all our programming. Please note, that there will be opportunities to pick up shifts in other departments this Fall as well.

**You must include a cover letter describing how your experience has prepared you for this position.**

### **Qualifications:**

- Experience organizing, planning and leading child & youth activities.
- Must be a fun, versatile, conscientious and hard-working team member.
- Knowledge of common sports and games and the ability to lead these activities. Activities may include cooking, board games, sports, crafts and more.
- Must be able to make programs fun and engaging, and be a mentor to participants.
- Must be able to communicate in an effective, professional and friendly manner with children, parents, school administration, supervisors and co-workers.
- Must be able to maintain program discipline and ensure a safe and secure environment for a group of 20 + participants.
- Ability to work independently and as part of a team.

### **Licenses:**

Current First-Aid certificate. Successful applicants must complete a Police Information Check. High Five Training would be an asset.

**We are accepting applications until September 18, 2020.** We thank all who apply. Only those most qualified will be contacted for an interview.

Please forward your resume and cover letter to:

After School Program Coordinator - Place Maillardville Community Centre  
1200 Cartier Ave., Coquitlam BC V3K 2C3  
Email: [careers@placemaillardville.ca](mailto:careers@placemaillardville.ca)

***Making Maillardville a better place to live***

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